

# REQUEST FOR PROPOSALS DUBE TRADEPORT CORPORATION

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## INVITATION FOR PROPOSALS FOR THE PROVISION OF INTERNAL AUDIT SERVICES FOR DUBE TRADEPORT CORPORATION FOR THE PERIOD OF THREE (3) YEARS FROM 2019/2020

**REF NO.: DTP/RFP/33/CEO/11/2019**

Dube TradePort Corporation (DTPC) was created as a provincial public entity to develop Dube TradePort. Refer to [www.dubetradeport.co.za](http://www.dubetradeport.co.za) for more information on DTPC.

DTPC seeks to appoint a professional firm specialising in internal audit and registered with IRBA for the provision of internal audit services for both DTPC and its subsidiary, over a three year period commencing 2019/2020 to 2021/2022.

The scope of work shall be conducted in accordance with the Standards of Professional Practice of the Institute of Internal Auditors (IIA), King Code on Corporate Governance IV, Framework for Managing Programme Performance Information (FMPPi), Public Finance Management Act 1 of 1999 (PFMA) and other relevant applicable regulations (Issued by National Treasury, Provincial Treasury, DTI, etc.). It includes assessing, reporting and making recommendations on the various aspects of internal control and risk assessment as pertains to the achievement of the objectives of DTPC.

In line with the PPPFA regulations, 2017 sub regulation 4, the prequalification for this bid, is **only** B-BBEE level 1 or 2 companies are eligible to tender.

### EVALUATION OF THIS BID

All proposals will be evaluated in various stages – compliance and functionality will be assessed and thereafter all responsive proposals will be evaluated in accordance with the PPPFA regulations, 2017 using the 80/20 preference points system.

### REQUESTS FOR DOCUMENTS & ENQUIRIES

Bid documents will only be available from, **17<sup>th</sup> December 2019 up to the 16<sup>th</sup> January 2020** during the weekdays (Mon – Fri) between 08h30 and 16h00, at the DTPC offices at 7 Umsinsi Junction, 4th floor, 29° South, La Mercy, KwaZulu-Natal. A non-refundable document fee of R500 (Five hundred Rands) must be paid via EFT and must be emailed in order for the Bid Documents to be sent via email. No cash will be accepted and proof of payment must be produced on request for the Bid Documents. Please allow 2 days for funds to reflect in the account. DTPC will only email documents once the payment has been cleared in its bank account. Payments must contain the reference, "**RFP/33/CEO/11/2019**" and must clearly identify the Bidder, e.g. "ABC (Pty) Ltd". Electronic versions of these documents will only be available on confirmation and/or proof of payment.

#### **Dube TradePort Corporation banking details:**

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation;  
Account type: Current

A **COMPULSORY** briefing session meeting for service providers, who have paid for and collected the Bid Documents during the collection period as specified above, will be held at DTPC, 7 Umsinsi Junction, 4th Floor, 29° South, La Mercy KwaZulu Natal on, **17<sup>th</sup> January 2020 at 11:00.**

Enquiries should be directed via email: [tenders@dubetradeport.co.za](mailto:tenders@dubetradeport.co.za).

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## **CLOSING TIME & DATE FOR SUBMITTING RESPONSES**

Proposals must be submitted at the DTPC offices on or before **11h00**, South African time on **31<sup>st</sup> January 2020**. Documents should be clearly marked "**PROVISION OF INTERNAL AUDIT SERVICES FOR DUBE TRADEPORT CORPORATION FOR THE PERIOD OF 3 YEARS FROM 2019/2020**"